



### JOB DESCRIPTION

|               |                                      |
|---------------|--------------------------------------|
| Post          | Classroom Teacher                    |
| Salary Scale  | MPS                                  |
| Contract Type | Full Time – Fixed Term Contract      |
| Reporting to  | Senior Leadership Team / Headteacher |

#### OVERALL PURPOSE OF THE ROLE:

To fulfil the professional responsibilities of a teacher, as set out in the School Teacher's Pay and Conditions Document. To continuously meet the expectations set out in the Teacher's Standards and support the school in its mission and ethos.

To teach and develop a class of pupils, recognising their educational needs and achieving the highest possible standards for each child within every area of the Curriculum.

To lead, organise and direct support staff within the classroom.

#### KEY DUTIES AND RESPONSIBILITIES:

The following does not represent an exhaustive list but gives an indication of the role of the post.

#### Teaching

- Set high expectations which inspire, motivate and challenge pupils by:
  - Establishing a safe and stimulating environment for pupils, rooted in mutual respect.
  - Setting goals that stretch and challenge pupils of all backgrounds, abilities and dispositions.
  - Demonstrating consistently the positive attitudes, values and behaviour which are expected of pupils.
- Promote good progress and outcomes for pupils by:
  - Being accountable for pupils' attainment, progress and outcomes.
  - Adapting teaching to respond to strengths and needs of pupils
  - Being aware of pupils' capabilities and prior knowledge, and planning teaching to build on these.
  - Guiding pupils to reflect on the progress they have made and their emerging needs.
  - Encouraging pupils to take a responsible and conscientious attitude to their own work and study.
- Demonstrate good subject and curriculum knowledge by:
  - Having a secure knowledge of the relevant subjects and curriculum areas, fostering and maintaining pupils' interest in the subject, and addressing misunderstandings.
  - Demonstrating a critical understanding of developments in the subject and curriculum areas, and promoting the value of scholarship.
  - Demonstrating an understanding of and taking responsibility for promoting high standards of literacy, articulacy and the correct use of standard English, whatever the teacher's specialist subject.
- Plan and teach well-structured lessons following the school's plans, curriculum and schemes of work by:
  - Imparting knowledge and developing understanding through effective use of lesson time.
  - Promoting a love of learning and children's intellectual curiosity.
  - Setting homework and planning other out-of-class activities to consolidate and extend the knowledge and understanding pupils have acquired.
  - Reflecting systematically on the effectiveness of lessons and approaches to teaching.
  - Contributing to the design and provision of an engaging curriculum within the relevant subject areas.
- Adapt teaching to respond to the strengths and needs of all pupils by:
  - Knowing when and how to differentiate appropriately, using approaches which enable pupils to be taught effectively.
  - Having a secure understanding of how a range of factors can inhibit pupils' ability to learn, and how best to overcome these.
  - Demonstrating an awareness of the physical, social and intellectual development of children, and knowing how to adapt teaching to support pupils' education at different stages of development.

- Having a clear understanding of the needs of all pupils, including pupils with SEND, pupils of high ability and pupils with EAL, and be able to use and evaluate distinctive teaching approaches to engage and support them.
- Make accurate and productive use of assessment by:
  - Knowing and understanding how to assess the relevant subject and curriculum areas, including statutory assessment requirements.
  - Making use of formative and summative assessment to monitor pupils' progress.
  - Using relevant data to monitor progress, set targets, and plan subsequent lessons.
  - Giving pupils regular feedback, both orally and through accurate marking, and encouraging pupils to respond to the feedback.
- Manage behaviour effectively to ensure a good and safe learning environment by:
  - Having clear rules and routines for behaviour in classrooms, and taking responsibility for promoting good and courteous behaviour both in classrooms and around the school, in accordance with the school's behaviour policy.
  - Having high expectations of behaviour, and establishing a framework for discipline with a range of strategies, using praise, sanctions and rewards consistently and fairly.
  - Managing classes effectively, using approaches which are appropriate to pupils' needs in order to involve and motivate them.
  - Maintaining good relationships with pupils, exercising appropriate authority, and acting decisively when necessary.
- Fulfil wider professional responsibilities by:
  - Developing effective professional relationships with colleagues, knowing how and when to draw on advice and specialist support.
  - Deploying support staff effectively.
  - Taking responsibility for improving teaching through appropriate professional development, responding to advice and feedback from colleagues.
- Communicating effectively with parents with regard to pupils' achievements and wellbeing

### **Personal and Professional Conduct**

- Uphold public trust in the profession and maintain high standards of ethics and behavior, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards in attendance and punctuality
- Have understanding of, and always act within, the statutory frameworks which set out teachers' professional duties and responsibilities

### **Organisation, Strategy and Development**

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's vision and values
- Working with the SENCOs to ensure pupils with SEND are appropriately supported
- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Promote the safeguarding of all pupils in school
- Assist in the development of the school's curriculum, schemes of work, teaching resources, marking policies and teaching strategies alongside other subject teachers and leaders
- Identify clear teaching objectives, content, and lesson structures
- Being committed to the school's target setting and monitoring systems for pupil progress

### **GENERAL:**

- Set high expectations of conduct whilst acting as a good role model for others, ensuring high standards are maintained and promoted in all areas of work.
- Take responsibility for completing CPD and keeping up to date with developments relating subject matter.
- Attend staff meetings, INSET days, parents' consultation meetings, and any other functions or meeting as reasonably required.
- Be aware of, and comply with school policies and procedures particularly those relating to child protection, health and safety, confidentiality and data protection, reporting all concerns to an appropriate person.
- To champion the professional integrity and uphold the ethos of the school.
- To participate in training and other learning activities as required, and to participate in appraisal and professional development

- Any other duties and responsibilities, which do not change the general character and purpose of the post, as may be required, following consultation with the Headteacher.

**SUPPORT FOR THE SCHOOL:**

- Be aware of and support differences, and ensure all pupils have equal access to opportunities
- Contribute to the overall ethos/work/aims of the school
- To actively participate in and attend a variety of school events.
- Establish constructive relationships and communicate effectively with other staff, including the SLT, Line Managers, class teachers and support staff to support achievement and progress of pupils

Stokenchurch Primary School is committed to safeguarding and promoting the welfare of its pupils and expects all staff and volunteers to share this commitment. Any offer of employment, or agreement to volunteer, is subject to receipt of satisfactory references and DBS checks.

In line with Keeping Children Safe in Education 2023, online searches will be carried out on all shortlisted candidates, who will have the opportunity to address any issues of concern arising, during the interview process.

Name: \_\_\_\_\_

Signed \_\_\_\_\_ Post Holder Date: \_\_\_\_\_

Signed \_\_\_\_\_ Headteacher/Deputy Headteacher Date: \_\_\_\_\_